



# Govt. Engineering College Bikaner

An Autonomous Institution of Govt. of Rajasthan

Kami Industrial Area, Pugal Road, Bikaner-334004 (Raj.)

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FORM NO. \_\_\_\_\_

## APPLICATION FORM FOR APPOINTMENT

Name of the Post applied for: \_\_\_\_\_

Department/Field of Specialization: \_\_\_\_\_

Advertisement No. : \_\_\_\_\_

FOR USE OF CHSHIER

Amount \_\_\_\_\_

Date \_\_\_\_\_

D.D./IPO No. \_\_\_\_\_

Date : \_\_\_\_\_

Bank Name : \_\_\_\_\_

\_\_\_\_\_

FOR OFFICE USE ONLY

Form Received on : \_\_\_\_\_

Registration No. : \_\_\_\_\_

## PART-1 : PERSONAL INFORMATION

1. Name (In Block Letters): \_\_\_\_\_

2. Father's Name: \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_

4. Place of Birth: \_\_\_\_\_

5. Age (As on 02/10/2018 of the Year): \_\_\_\_\_

6. Sex (Male/Female): \_\_\_\_\_ 7. Marital Status: \_\_\_\_\_

8. Nationality: \_\_\_\_\_ 9. Religion: \_\_\_\_\_

Photo

10. (a) Do you belong to Scheduled Cast/Schedule Tribe/Physically Handicapped? Yes/No  
(Proof - Enclosure No. \_\_\_\_\_)

(b) Do you belong to other backward Class of Rajasthan? Yes/No  
(Proof - Enclosure No. \_\_\_\_\_)

11. Address:

For Correspondence : \_\_\_\_\_

Permanent Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## PART-2 : ACADEMIC ACHIEVEMENTS

12. Academic Qualifications (Secondary School Examination Onwards)

Examination/ Degree	Board/ University	Subjects/ Specialization	Year of Passing	Division/ CGPA	Marks in %	Proof Encl. No.
High School /Secondary School Exam.						
Sr. Secondary School Exam.						
B.E./B. Tech/B. Arch./B.Sc./B.A.						
M.E./M. Tech/M. Arch./ M.Sc./M.A./MCA						
Ph.D.						
Others (Diploma)						

13. Have you, as student, participated during co-curricular events/conferences/symposia? If so, give details:

\_\_\_\_\_  
\_\_\_\_\_

14. Have you been punished during your studies at College/University? If so, give details thereof:

\_\_\_\_\_  
\_\_\_\_\_

15. Have you, as student, been recipient of any scholarship/reward/honor? If so, give details thereof:

\_\_\_\_\_  
\_\_\_\_\_

16. Any other information about your academic achievement, as a student, that you may like to give:

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**PART-3 : PROFESSIONAL ACHIEVEMENTS**

17. Detail of appointments (in chronological order):

(A) Teaching & Research Appointments:

Post Held	Organization	Pay Scale/ Annual Emoluments	Basic Pay	Period		Proof Encl. No.
				From	To	

(B) Industrial Field Appointments:

Post Held	Organization	Pay Scale/ Annual Emoluments	Basic Pay	Period		Proof Encl. No.
				From	To	

18. Have you been punished during your service or, convicted by court of Law? If so, give details:

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19. Were you, at any time, declared medically unfit or discharged/dismissed from service? If so, give details:

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20. Academic achievements:

(A) Other Participation / Experience:

(i) Participation in production educational Programmers ( if yes give details) :

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(ii) Conducting Short Term/ Continuing Education/ Specialist courses ( if yes give details):

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(B) Courses developed (Nos.): Under – Graduate \_\_\_\_\_ Post – Graduate \_\_\_\_\_

(C) Publication (In Numbers) :

NO.	Description	No. of Authors	Published	Accepted	Communicated	Remarks
1	Papers in Referred Journals					
2	Papers in Conferences/ Symposia					
3	Books					
4	Review /Research/ Feasibility Reports					

(D) Thesis Supervision ( In Numbers) :

No	Description	Awarded	Submitted	In Progress	Remarks
1	Ph.D.				
2	M.E./M. Tech./M.Sc.				
3	Others				

(E) Sponsored Research/Consultancy:

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S.No.	Name of Project	Completed	In Progress	Remarks
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(F) Special Training/Assignments /Other Information: \_\_\_\_\_

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(G) Membership/ Fellowship of Professional Societies Bodies: \_\_\_\_\_

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**PART –IV: OTHERS ACHIEVEMENTS**

21. Administrative Responsibilities Held:

S. No.	Position Held	Period		Nature of Responsibility
		From	To	

**PART V: GENERL INFORMATION**

22. Give Name, Designation & Addresses of at least three referees, not related to you but. Well acquainted with your academic performances & conduct:

(a) \_\_\_\_\_

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Pin Code \_\_\_\_\_ Phone \_\_\_\_\_

(b) \_\_\_\_\_

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Pin Code \_\_\_\_\_ Phone \_\_\_\_\_

(c) \_\_\_\_\_

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Pin Code \_\_\_\_\_ Phone \_\_\_\_\_

(d) \_\_\_\_\_

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Pin Code \_\_\_\_\_ Phone \_\_\_\_\_

23. Name & Address of your present employer: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Pin Code \_\_\_\_\_ Phone \_\_\_\_\_

24. Present Pay –Scale \_\_\_\_\_  
 25. Present Basic Pay \_\_\_\_\_  
 26. Other allowances \_\_\_\_\_  
 27. Total Emoluments \_\_\_\_\_  
 28. Date of Increment \_\_\_\_\_

29. Nature of post you presently hold: Permanent/Temporary/Ad-hoc/Contract Appointment.

30. Is Minimum basic pay; in the pay scale offered,  
 Acceptable to you? If not your expectation: \_\_\_\_\_

31. If appointed, what Notice of time will you require to join the post?

32. Is there any information you wish to give? (Attach extra sheet)

DECLARATION TO BE SIGNED BY THE CANDIDATE

I, \_\_\_\_\_ hereby, declare that the information given by me in this form is true to the best of my knowledge and belief. If, at any time, I am found to have concealed any material information, or given any false details, my candidature/appointment may be summarily rejected/ terminated without any notice or compensation.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Signature of the Applicant

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CERTIFICATE FROM THE EMPLOYER**

(This is certificate must be signed by the Head of Department/ Employer in case of the candidate already in service whether in permanent of temporary capacity)

No. \_\_\_\_\_

Dated: \_\_\_\_\_

Forwarded, Shri/Smt./Dr. \_\_\_\_\_ bearing the designation of \_\_\_\_\_ holds the post in our Institute/Organization in permanent/ temporary capacity.

He/ She, at present, draws the basic pay of Rs/- \_\_\_\_\_ per month in the pay scale of Rs/- \_\_\_\_\_

This institution / Organization has no objection to the candidature of the applicant being considered for appointment to the post applied for in this application.

Place: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Signature of the forwarding Authority

Name \_\_\_\_\_

Designation \_\_\_\_\_

Seal of the Institution / Organization

## BRIEF PARTICULARS OF THE CANDIDATE

1. Name: Shri/Smt. Km./ Dr. \_\_\_\_\_ 4. Present Pay Scale \_\_\_\_\_
2. Date of Birth: \_\_\_\_\_ 5. Present Basic Pay \_\_\_\_\_
3. Age \_\_\_\_\_ 6. Total Emoluments \_\_\_\_\_
7. Qualification:

Examination /Degree	Board/ University	Subjects/ Specialization	Year of Passing	Division/ CGPA	Marks in%
High School/ Secondary School Exam.					
Sr. Secondary School Exam.					
B.E./B. Tech./ B. Arch./ B.Sc./B.A.					
M. E./ M. Tech./ M. Arch./ M.Sc./ MCA/ M. A.					
Ph. D.					
Other					

### 8. Experience

Post Held	Organization	From	Period	To

9. Course Taught (a.) Under – Graduate \_\_\_\_\_

(b.) Post Graduate \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



10. Administrative Positions held:

S. No.	Position Held	Period		Nature of Responsibility
		From	To	

11. Publications:

No.	Description	Published	Accepted	Communicated	Remarks
(i)	Papers in Refereed Journals:				
	a) Single/Double Authors				
	b) Multiple Authors				
(ii)	Papers in Conferences/Symposia:				
	a) Single/Double Authors				
	b) Multiple Authors				
(iii)	Books:				
	a) Single/Double Authors				
	b) Multiple Authors				
(iv)	Review/Research/Feasibility Reports:				
	a) Single/Double Authors				
	b) Multiple Authors				

12. Participation in extracurricular activities (as a student) : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. Summary

S. No.	Nature of work	Details
1	Experience <ul style="list-style-type: none"> <li>❖ Teaching/Industry</li> <li>❖ Administrative Experience as head students affairs, academic affairs</li> </ul>	
2	Paper Published <ul style="list-style-type: none"> <li>❖ Journals</li> <li>❖ Conference</li> </ul>	

3	Seminar/Conference/ Workshop attended  ❖ Seminar ❖ Conference ❖ Workshop	
4	STTP/Summer School/Winter School attended in Subject/interdisciplinary area	
5	Conducting/Organizing Summer/Winter School courses/Training programmers/Short term courses	
6	Development of course material/Monographs/Books  ❖ Course Material/Monographs ❖ Books	
7	Projects/Ph.D. Guided  ❖ B. Tech ❖ M. Tech ❖ Ph. D.	

Other information, if any: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Signature of Applicant)

## **General Terms & Conditions:**

1. Salary and other allowances are payable as per the rules of Engineering College Bikaner Society, Bikaner
2. Higher starting salary is admissible depending upon the suitability of the candidates.
3. All terms and conditions shall be as per rules of Engineering College Bikaner Society, Bikaner. made from time to time.
4. Other conditions associated with state Govt. of Rajasthan pay-scale shall be applicable or as per the rules framed, from time to time, by the Engineering College Bikaner Society, Bikaner. and approved by the Rajasthan Government.
5. Initial appointment will be on probation period of 3 Years.

## **Guidelines for Filling up the Application Forms:**

The candidates should note the following instructions carefully:

- Name of the post applied for and the Branch/Department must be filled in the appropriate space clearly.
- The Society also reserves the right to increase or decrease the number of posts indicated above, or not to fill any of the posts.
- Separate application is required to be made for separate post.
- The qualification and experience prescribed above are the minimum and, mere possession of the minimum qualification will not entitle any candidate to be called for interview.
- For the post of Professors and Readers, candidate should be having minimum qualification at the time of interviews and he/she will have to produce the proof of having minimum qualification before appearing in the interview.
- For the post of lecturer written "Screening Test" may also be conducted, before the interview/oral credit will be given for higher qualification and teaching experience while screening for final selection. Due credit will be given for higher qualification and teaching experience while screening for final interview.
- The screening test will Cover B. Tech/M. Tech Courses in relevant branch as per AICT norms.
- For the post of reader, only short listed candidates will be interviewed for final selection. Due credit will be given for experience & technical contribution while screening for final interview.
- For the post of professor, only short listed candidates will be interviewed for final selection. Due credit will be given for experience & technical contribution while screening for final interview.
- For attending Screening Test/interview or for joining, traveling allowance or compensation in any form will not be admissible.
- Persons already working in Government/Semi Government/Autonomous Organizations should apply through proper channel. They may, however, send in an advance copy of their application.
- The applicant must be prepared to join immediately, if selected and the appointment is offered.
- Last and unsigned applications are liable to be rejected.
- Canvassing in any form will disqualify a candidate.
- Applications on the proscribed forms duly filled in, should reach the office (Principal Engineering College Bikaner, Karni Industrial Area, Pugal, Road, Bikaner). Latest 5:00 PM on 03 October 2018.