



Engineering College, Bikaner

(An Autonomous Institution of Govt. of Rajasthan)

Training & Placement Cell

Ref. No. ECB/T&P/PRT/2018-19/

Dated: / / 2019

To
The Training Officer,

Subject: Summer Training

Sir,

Thank you for offering Mr. / Ms. _____ an opportunity for undergoing Summer Training at your esteemed organization.

Kindly assign some live project to the student and evaluate him / her from time to time. Please do fill the given format and fax or e-mail it to us, as may be convenient to you.

Anticipating an early response.

Thanks and Regards.

T & P Coordinator
(Dr. Richa Yadav)

FORMAT FOR SUMMER TRAINING

Name of the Organization-

Title of the project assigned-

Department where the training programme is undertaken-

Duration and Timings of the training-

Signatures with Seal

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