

**OFFICE OF DEAN FACULTY AFFAIRS,**  
**RAJASTHAN TECHNICAL UNIVERSITY, KOTA**

F- No.3.0 (GF)/DFA/2017/

Date: 10/07/2017

**GUIDELINES FOR EMPANELMENT OF THE GUEST FACULTY FOR THE  
SESSION 2017-18**

1. The eligibility of the candidate shall be ascertained by the office of the Head of the Department. The criterion for eligibility shall be as per AICTE guide lines. C.G.P.A. to percentage conversion formulae shall be as per used AICTE norms.
2. The empanelment of the guest faculty shall be carried out on the basis of merit. The final merit list is based on 100 (hundred) marks. Distribution of the marks shall be as follows.

a. Academic qualification (Maximum Marks 20)

Qualification	Less Than 60%	Equal to or more than 60%	Equal to or more than 70%
B. Tech	2	6	8
M. Tech	2	6	8

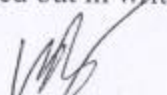
In case a candidate has completed Ph.D. degree, he/she will be awarded 4 marks.

b. Teaching Experience\* (Maximum Marks 10)

Less than 6 month	No Marks
6 Month to 1 year	03
1 year to 2 year	06
2 year to 3 year	08
More than 3 year	10

\*Teaching Experience of candidate as Guest Faculty worked earlier can be included

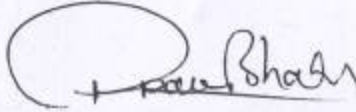
- c. Written test (objective Type) (Maximum Marks 40)-40 questions-1hr. duration
  - d. Interview (Maximum Marks 15)
  - e. Presentation and demonstrative class (Maximum Marks 15)
3. No Negative marking shall be carried out in written examination.



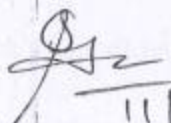
4. Merit list for ascertainment of eligibility for Interview shall be based on 70 marks which include marks for academic qualification, written test and teaching experience.
5. There shall be no minimum marks requirement for eligibility for interview. The maximum number of candidates eligible for interview shall be three times of the sanctioned post for guest faculty.
6. Examination Paper for the written examination shall be arranged by the respective Head of Department through subject expert.
7. Interview and demonstration of class for the aspirants shall be held same day on which the written examination will take place. In case number of aspirants is more, remaining interview shall be scheduled next day.
8. Following committee may constitute for taking the interview:
  - a. Head of Department
  - b. Two Faculty members from the department. In case of non availability of faculty at the department level, external subject expert shall be called from the nearby government institute.
  - c. Vice-Chancellor Nominee (applicable only for University Teaching Department, Kota) / one subject expert nominated by principal.
  - d. Dean (Faculty Affairs) / Director/ Principal Nominee
9. List of finally empanelled candidates shall be submitted to Dean (Faculty Affairs)/ Director/ Principal in sealed envelopes.
10. Persons retired from Government Colleges/University may be empanelled for faculty/ teaching purpose based on the guidelines given by the Government of Rajasthan and on the recommendations of the HoD.

  
(Prof. K.S. Grover)

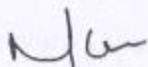
  
(Dr. Vikas Bansal)

  
(Dr. Deepak Bhatia)

Dean, Faculty Affairs

  
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